Welcome to

Western Digital[™] University

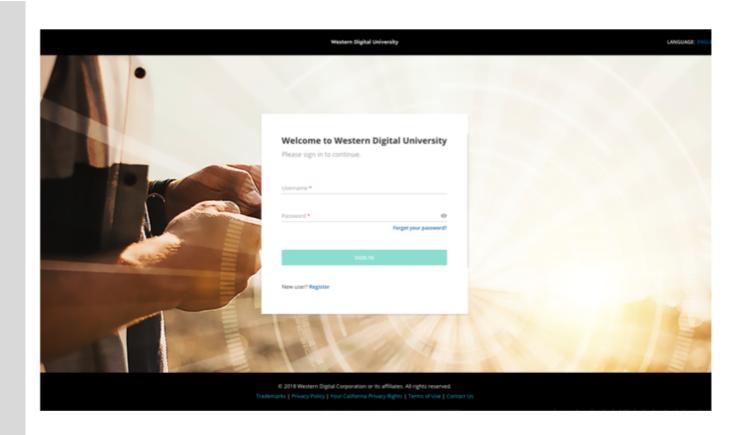
Quick Start Guide

Prepared by the Western Digital Curriculum & Training Team



Welcome to Western Digital University! We are pleased to grant you access to our new online learning environment. The Western Digital University provides knowledge of products and storage concepts through informative modules, downloadable assets, blogs, and more.

On the Western Digital University login screen existing users can log in, and new users can register for an account.

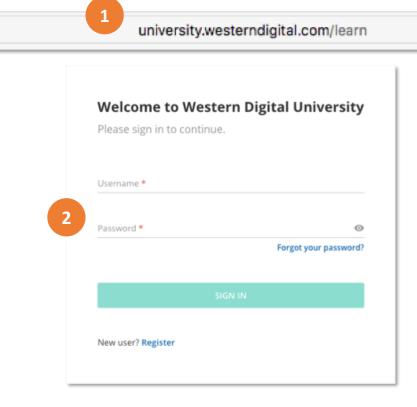


Western Digital University

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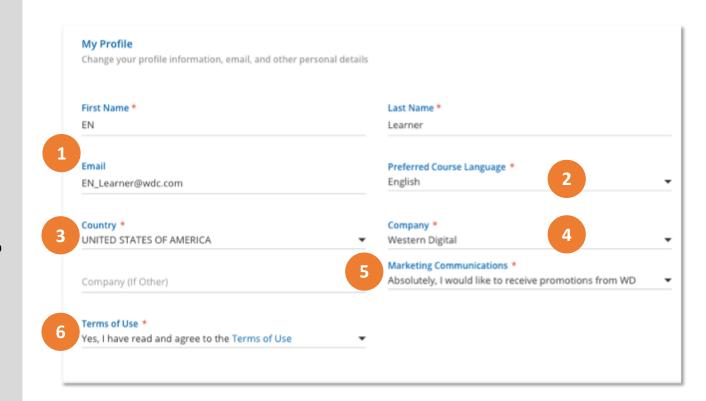
The following instructions will guide you through the process to access Western Digital University, and how to update your Profile Settings.

- Open a web browser with an internet connection and navigate to https://www.university.wester ndigital.com.
- Login using your Username and Password credentials.



The My Profile screen appears and the following information is required:

- 1. Update and verify your Name and Email address.
- 2. Select your Preferred Course Language.
- 3. Select your Country
- 4. Select your Company from the drop down list or if not listed, enter Company name in Other field.
- 5. Marketing Communication- Opt In or Opt Out from communication.
- 6. Terms of Use Accept the Terms of Use to continue



Western Digital University

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7. Enter your Temporary Password and then create a new

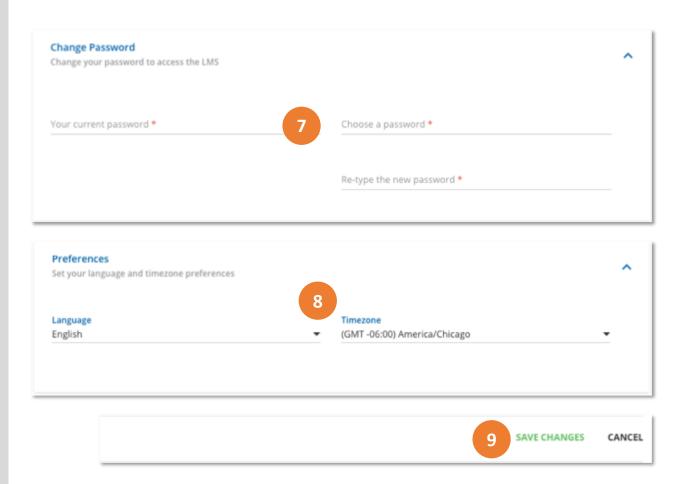
Password

Note: New Users will create a password at time of online registration.

8. Select preferences based on Preferred Interface Language and Time zone.

Note: New Users will create a password at time of online registration.

9. Select Save Changes when finished.

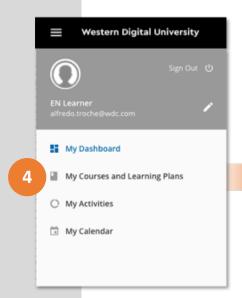


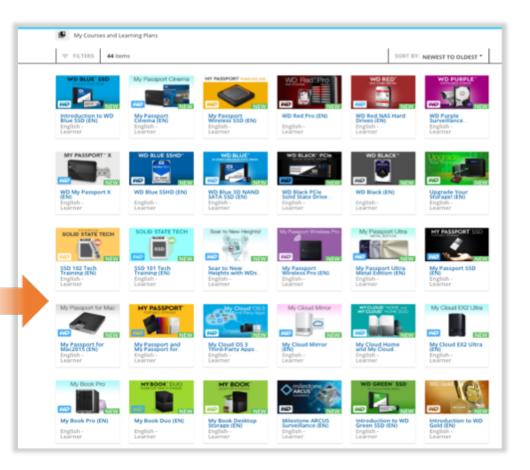
The following instructions will take you through the process of accessing the Dashboard Menu and an overview of the Dashboard Homepage. Consider the Dashboard as the command center for Western Digital University.

- To Access the Dashboard, click the Menu icon
- 2. Select My Dashboard to access the course library. Note: As new courses are added to Western Digital University, courses will become visible on the Dashboard.
- 3. Changes to your Profile (like password or preferred language) can be modified using the Pencil icon.



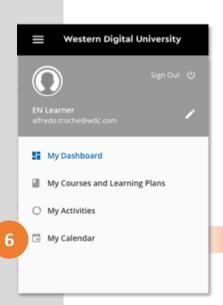
4. My Courses and Learning Plans provides a glance at all Assigned Courses, Courses In Progress, and Completed Courses.

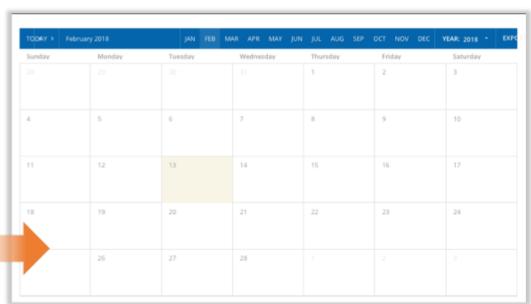




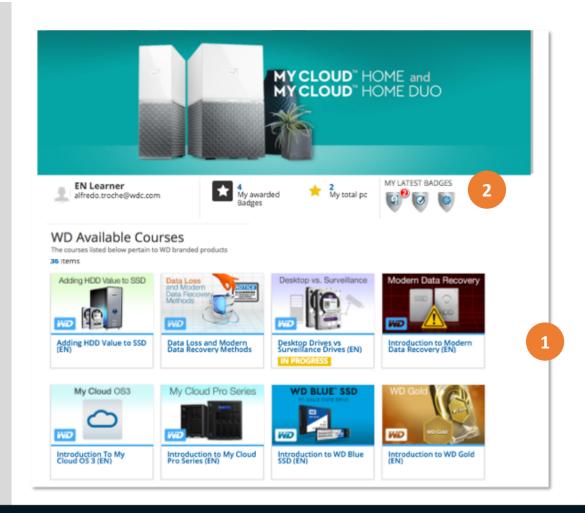
1 2/9/2018 My Activities provides a statistics **EN Learner** 2/13/2018 Additional Info EN_Learner such as learning activity, progress 10:31:47 am 2:14:15 pm Level User Subscription date Last Access Date and your performance. E-mail alfredo.troche@wdc.com 0 Groups SD EN, GT EN, WD EN, EN 0h 1m 44 Total time Active courses Social Webinars ■ Certification See all activity within the last 12 months **Progress Western Digital University** 43 (98%) TO BEGIN 2.0 1 (2%) IN PROGRESS 0 (0%) COMPLETED Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb My Dashboard My Top 1 Most Viewed Courses (total time) My Courses and Learning Plans My Activities My Calendar My Performance 1.0 Statistics (in points) Highest test score Statistics (in percentage) Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Highest test Lowest test Average test Western Digital University

 My Calendar provides access to upcoming webinars and live events

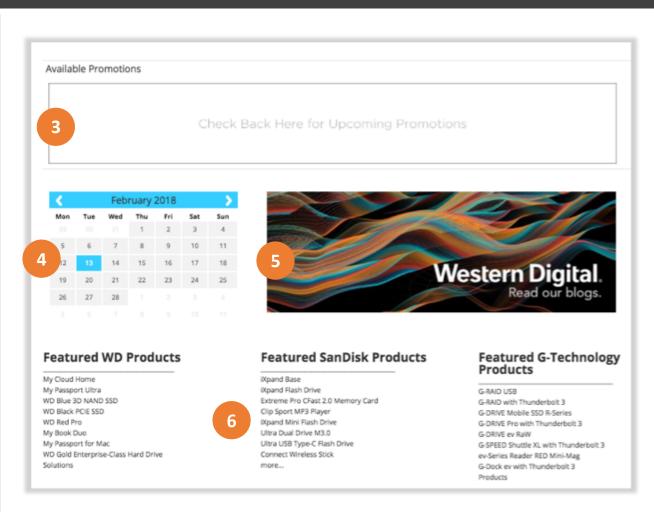




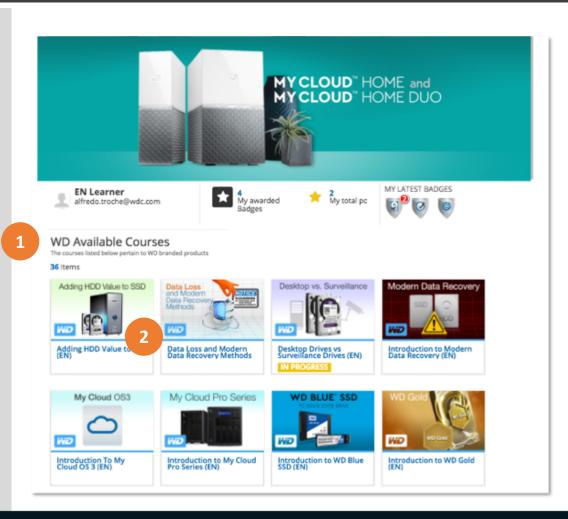
- Dashboard Homepage provides quick access to new courses.
- 2. Badges and Points
 accumulates and tallies when
 accessing Western Digital
 University and after each
 Course Completion.



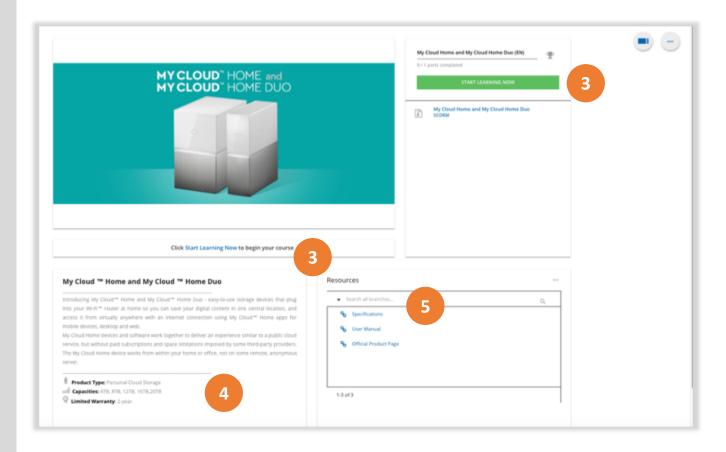
- Available Promotions provides insight on available promotions and contests
- 4. Calendar provides quick access to view upcoming training events
- Blogs provides access to read our latest blog entries, environments, insights, and updates from Western Digital
- Product Links provides quick access to featured products links to main websites



- Available courses are displayed on the Dashboard Homepage, and are grouped by brand (Western Digital, SanDisk, G-Technology)
- 2. Click or tap a course tile to launch the course landing page.



- 3. The Course Landing Page appears. Click or tap the Start Learning Now to launch the training course. Note: You can start/end training at any time.
- The lower area provides a brief introduction to the course, some main specifications for the featured product.
- 5. Use the Resources links to view additional assets related to the featured product such as: Product Specifications, User Manuals, and the Official Product Pages.

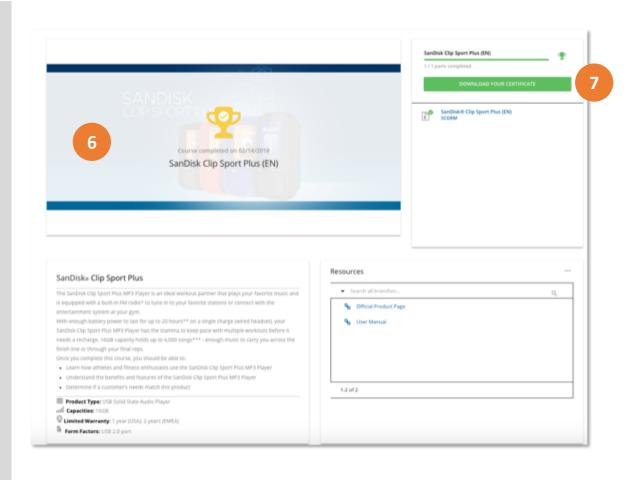


The course (SCORM package) launches in a new window.

Completion of the course requires a 100% correct score of the final Quiz. If a question is answered incorrectly, the course may be restarted until a perfect score is achieved.



- Once the course is completed, the Course Landing Page will update with a completion graphic overlay.
- 7. Select the Download Your Certificate button to print or save a PDF of the completion certificate.



Thank You Quick Start Guide



Please email <u>university@wdc.com</u> for additional support.